



### 3 Notification details

3.1 Please provide a resume of the facts / events which have led to the current situation:

3.2 Please advise the date upon which you first became aware of the circumstances which may give rise to a claim against you or loss incurred by you:

/ /

3.3 Has an intention to make a claim against you been expressed?

Yes  No

If 'Yes', by whom and in what circumstances?

If 'No', please explain the reason for anticipating a claim and provide full particulars as to dates, acts and persons involved:

3.4 What are your own views on liability?

3.5 If possible, please provide an estimate of the amount for which you may be liable on the following basis:

Worst possible

£

Likely outcome:

£

Please attach copies of all relevant correspondence along with any formal claim notifications. If the spaces above are not sufficient please continue on a separate sheet of headed note paper. We would also draw your attention to the Claim and Claims Circumstance Guide which can be found on our website – [www.bluefinprofessions.co.uk](http://www.bluefinprofessions.co.uk)

### Confirmation

By submitting this form, I declare that the above statements and particulars are true, full enquiry having been made, and I have not omitted, suppressed or misstated any material facts and undertake to inform the insurer of any change to any material fact. I understand that the information I provide will be used in deciding a suitable course of action by insurers.

A copy of this notification form should be retained by you for your own records

This form must be signed by a principal of the firm

Signature: \_\_\_\_\_

Date: \_\_\_\_\_ / /

Print name: \_\_\_\_\_

Position: \_\_\_\_\_

Please return this application form along with any other supplementary information sheets to the address detailed below:

**Bluefin Professions | Castlemead | Lower Castle Street | Bristol | BS1 3AG**  
t: 0117 929 3344 | f: 0845 521 5576 | e: [enquiry.professions@bluefingroup.co.uk](mailto:enquiry.professions@bluefingroup.co.uk) | [www.bluefinprofessions.co.uk](http://www.bluefinprofessions.co.uk)



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